

Enterprise Payment Solutions™ (EPS)

JHA EPS SmartPay BusinessSM
Remote Deposit Complete™

October 2016



Scanner Installation: Quick Start for Remote Deposit Complete

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Introduction

The *Scanner Installation Quick Start: Remote Deposit Complete* is meant to assist users through the installation of EPS Device Control and any scanner(s) necessary. Prior to beginning your scanner installation, you will need the following information from your financial institution.

- The application URL where you will use the provided Administrator login credentials. Please see your beta coordinator for the application URL.

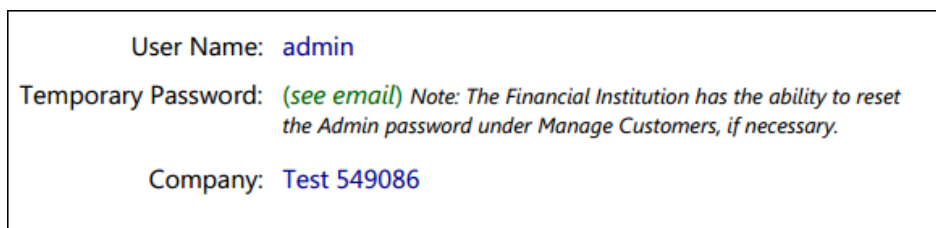


FIGURE 1 - SAMPLE INFORMATION

- Your Merchant ID and scanner model/scanner number.
- Instructions for any EPS Education training you wish to schedule.

NOTE: Upon logging in to the application, you will be prompted to change your temporary password. A password must be between 8-15 characters and contain at least one uppercase letter, one lowercase letter, and one number. EPS Support is not available for training in the use of the application.

In addition to the login letter, your financial institution can provide you with the *Remote Deposit Complete Handbook*, a guide that assists you with the use of the application once it has been installed.

System Requirements

In addition to a high-speed Internet connection, the following components are required for working with the application(s).

NOTE: This application does not support Apple® Boot Camp or any virtualization software.

For the PC:

- Local Administrative rights
- USB port 2.0 or higher

For Microsoft® Windows®:

- Windows 7 Service Pack 1: Microsoft Internet Explorer® 11 or Google Chrome™

- Windows 8.1: Microsoft Internet Explorer 11 or Google Chrome
- Windows 10: Microsoft Internet Explorer 11 or Google Chrome
- .NET® Framework 4.6 or higher

NOTE: The current version of Chrome and its two previous versions are supported.

The following scanners support this application's features.

Scanner	Model Supported
Panini®	I:Deal® WI: Deal My Vision X Vision X
Digital Check®	CX30 TS230 TS240
RDM®	EC7000i EC7500i
Epson®	Capture One TMS 1000
Unisys Burroughs®	Micro EX Micro Elite SmartSource Professional® SmartSourceProfessional Elite SmartSource Merchant Elite SmartSource Value

Configuring Temporary Internet Files and History Settings

Configuring these settings can keep the pages in the system consistently refreshed with information.

1. Open **Control Panel** from your *Start Menu*. Select **Internet Options**. Note: You may need to select **Network and Internet** and then **Internet Options**.

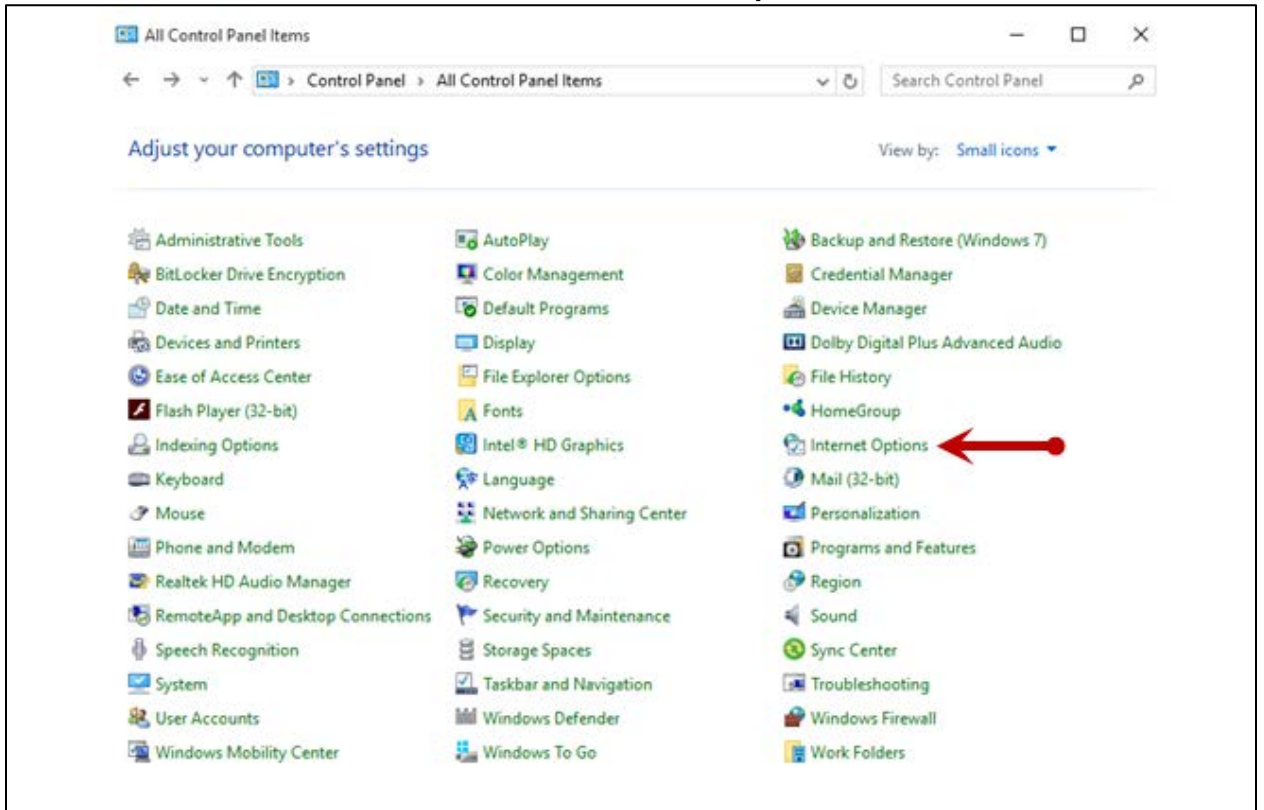


FIGURE 1 – GENERAL TAB FOR INTERNET OPTIONS

2. From the tabs at the top of the *Internet Options* window, select **General**.



FIGURE 2 - GENERAL TAB FOR INTERNET OPTIONS

3. Under the *Browsing history* section, select the **Settings** option.

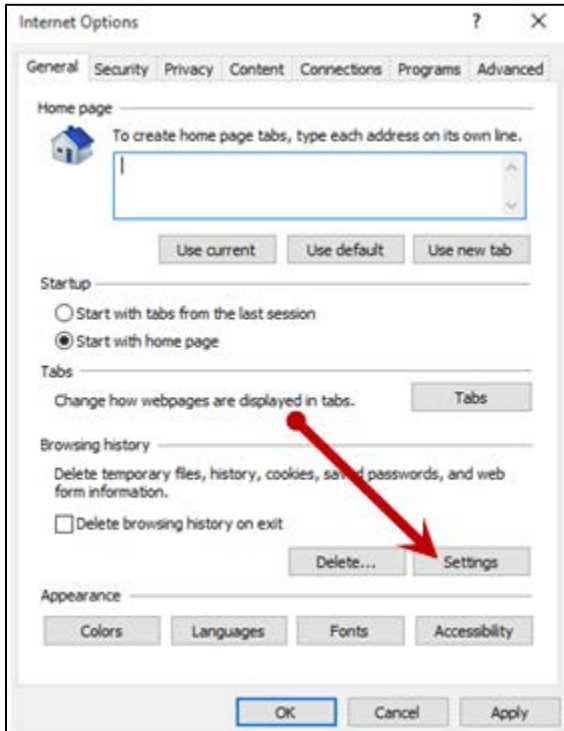


FIGURE 3 - SETTINGS OPTION UNDER BROWSING HISTORY

4. The *Temporary Internet Files and History Settings* window appears. Under *Check for newer versions of stored pages*, select the **Every time I visit the webpage** option.

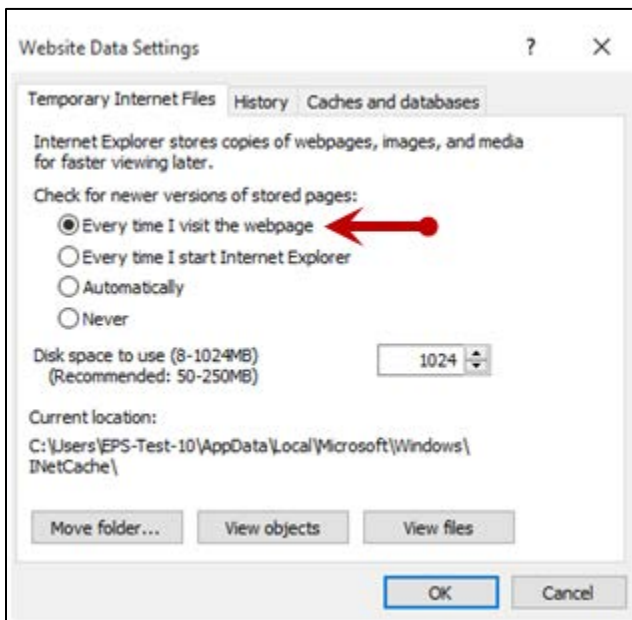


FIGURE 4 – WEBSITE DATA SETTINGS

5. Select **OK** at the bottom of the *Temporary Internet Files and History Settings* window.

6. Select **OK** from the bottom of the *Internet Options* window.

Adding Trusted Sites to Internet Explorer

A user will need to ensure that the application URL is added to the *Trusted Sites* option in *Internet Settings*. Use the following steps to add the website to your Trusted Sites.

1. Open **Control Panel** from your *Start Menu*. Select **Internet Options**. Note: You may need to select **Network and Internet** and then **Internet Options**. (To view a reference image, refer to *Figure 1 – Control Panel* above.)
2. From the tabs at the top of the *Internet Options* window, select **Security**.



FIGURE 5 - SECURITY TAB UNDER INTERNET OPTIONS

3. Select the **Trusted sites** icon to activate the **Sites** option. Select **Sites**.



FIGURE 6 - SITES OPTION UNDER TRUSTED SITES CATEGORY

4. The *Trusted Sites* window appears. In the **Add this website to the zone** field, enter the application URL: <https://smartpay.profitstars.com> and then select **Add**.

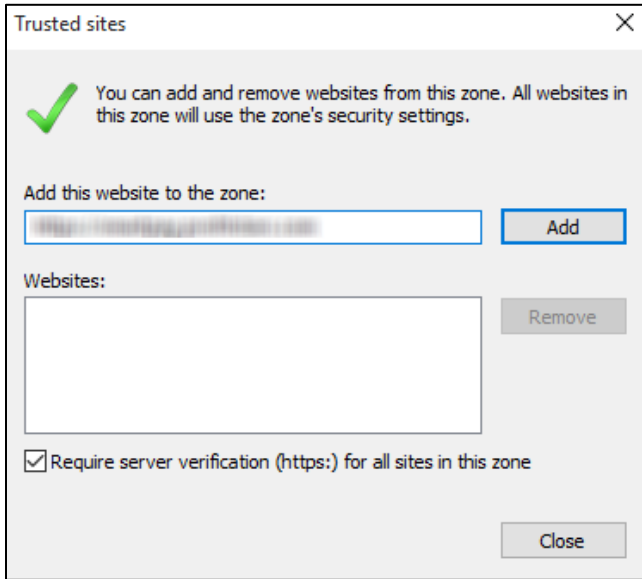


FIGURE 7 - ADDING A TRUSTED SITE

5. Select **Close** at the bottom of the *Trusted sites* window.
6. From the bottom of the *Internet Options* window, select **OK**.

Turning on Compatibility View

Adding the EPS URL to the Compatibility View Settings feature of Internet Explorer may help with viewing certain features in the application.

1. Open Internet Explorer. From the top navigational menu, select **Tools Icon | Compatibility View Settings**.

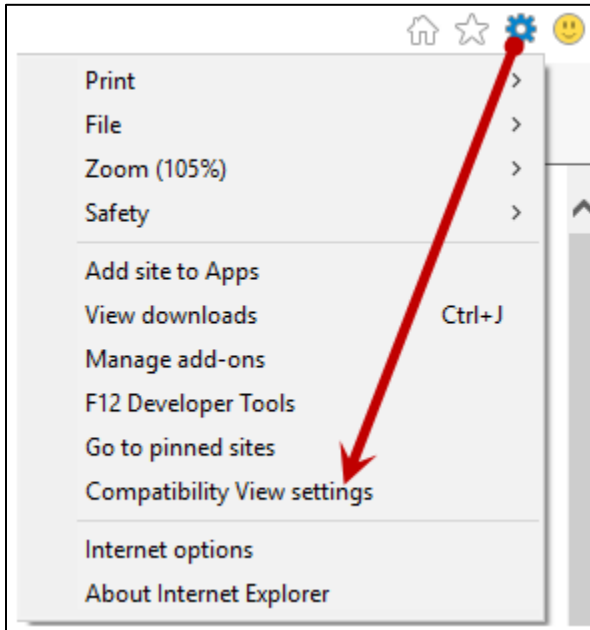


Figure 8 – Compatibility view settings

2. The *Compatibility View Settings* window appears. Within the *Add this website* field provided, enter the URL: <https://smartpay.profitstars.com> and then click **Add**.

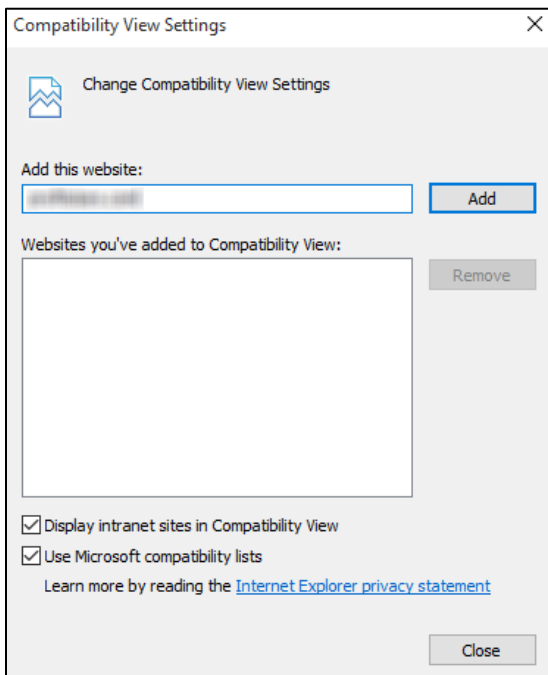


FIGURE 9 - ADD OPTION UNDER COMPATIBILITY VIEW SETTINGS

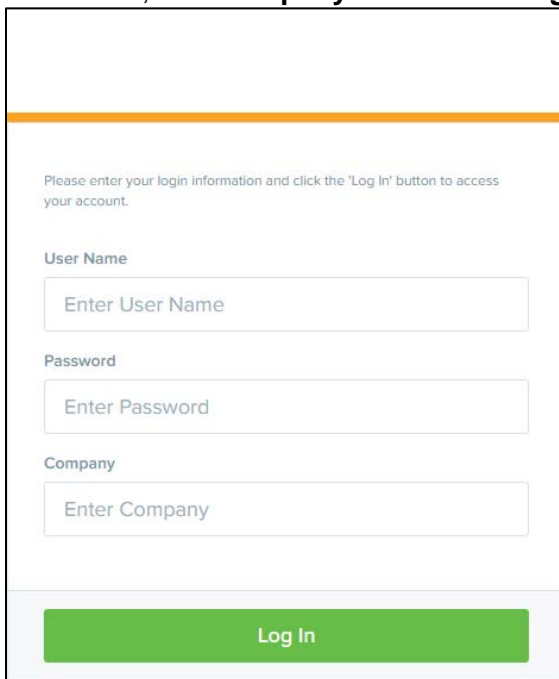
3. Select **Close** at the bottom of the *Compatibility View Settings* window.
4. Select **OK** from the bottom of the *Internet Options* window.

Installing Device Control

If you are accessing the Remote Deposit application for the first time, you will need to install Device Control, a feature used to manage your scanner(s). Device Control will need to be installed before you can begin making deposits.

NOTE: If you are having issues installing Device Control or your scanner, please contact epssupport@profitstars.com or 877-542-2244.

1. Navigate to your financial institution's application, and complete the **User Name**, **Password**, and **Company** fields. Click **Login**.



The screenshot shows a login interface with a white background and a light blue header. Below the header, there is a thin orange horizontal line. The main content area contains the following elements: a small grey box with the text "Please enter your login information and click the 'Log In' button to access your account."; three input fields stacked vertically, each with a label above it: "User Name" with a placeholder "Enter User Name", "Password" with a placeholder "Enter Password", and "Company" with a placeholder "Enter Company"; and a large green button at the bottom with the text "Log In" in white.

FIGURE 10 - LOGIN

2. Select **Transactions** from the left main menu.

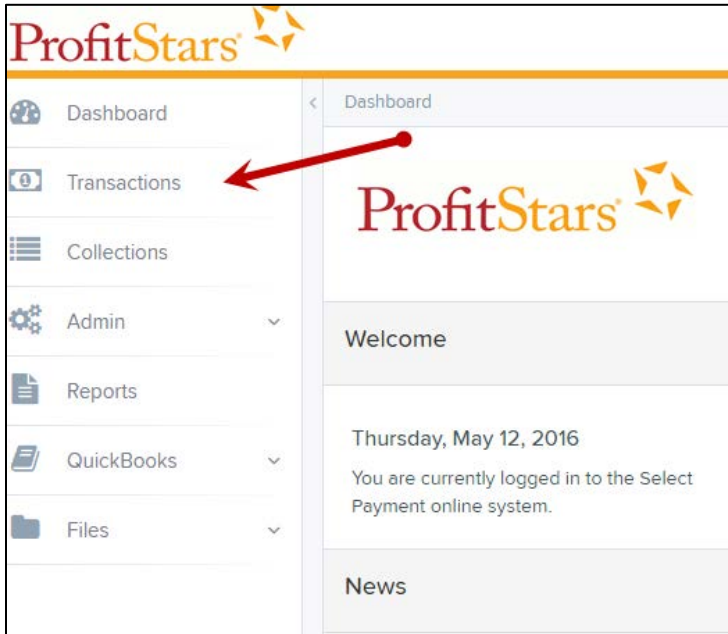


FIGURE 11 - TRANSACTIONS OPTION

3. Under *Check Processing*, choose **Remote Deposit Complete**.

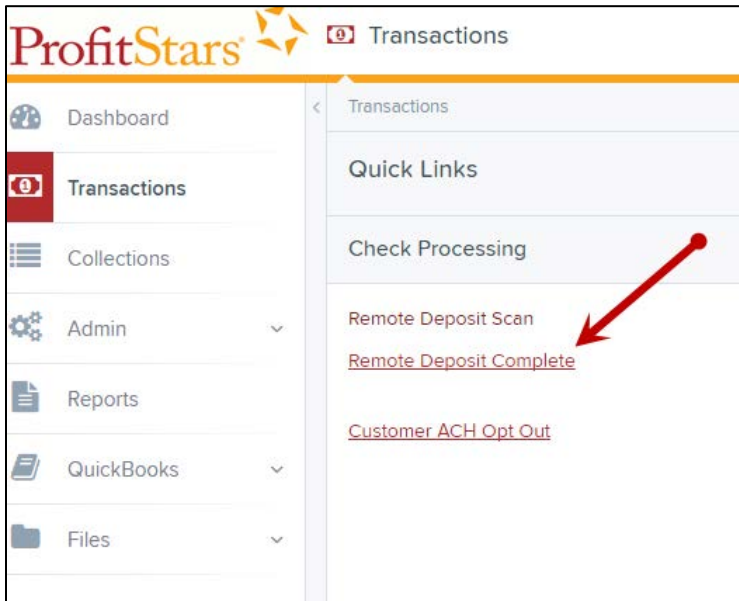


FIGURE 12 - REMOTE DEPOSIT COMPLETE OPTION

4. The *Open Deposits* page appears. Select **Create New Deposit**, as shown below.

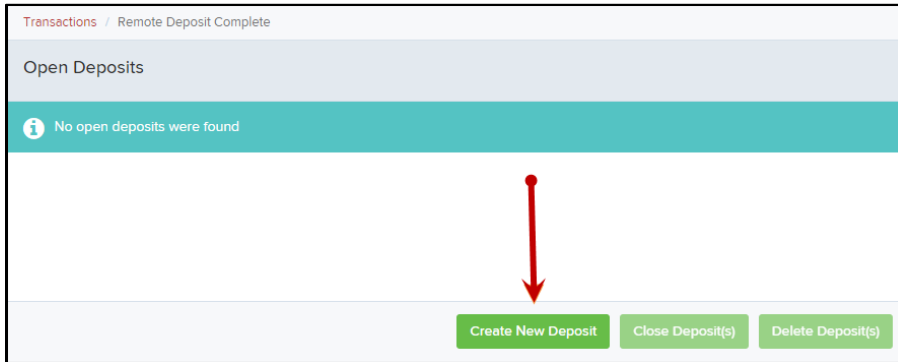


FIGURE 13 – CREATE NEW DEPOSIT BUTTON

- The *Device Control* prompt appears, informing you that Device Control is attempting to launch. Select **Run** to continue.
For Google Chrome users, click on the **ProfitStarsDeviceCon....exe** (as shown in the second image below).

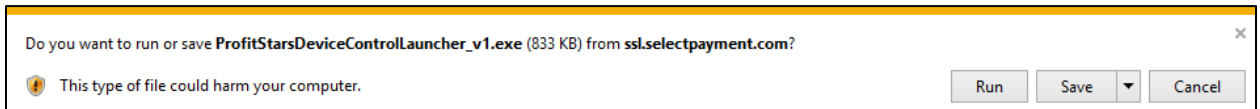


FIGURE 24 - LAUNCH DEVICE CONTROL – INTERNET EXPLORER 11

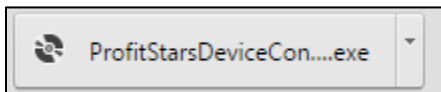


FIGURE 15 - LAUNCH DEVICE CONTROL – GOOGLE CHROME

- The system will prompt you to begin installing Device Control. Click **Install** to continue. This may take several minutes.

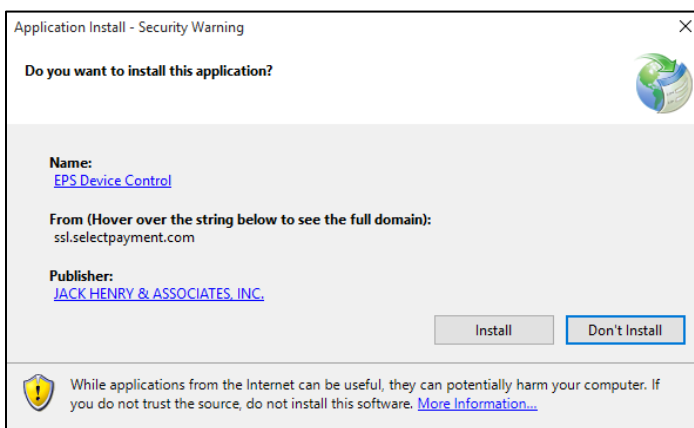


FIGURE 36 - PROMPT TO INSTALL DEVICE CONTROL

- The *Internet Browser Settings Update* window appears. Read the agreement, and select **Accept** to acknowledge and agree to the terms described.

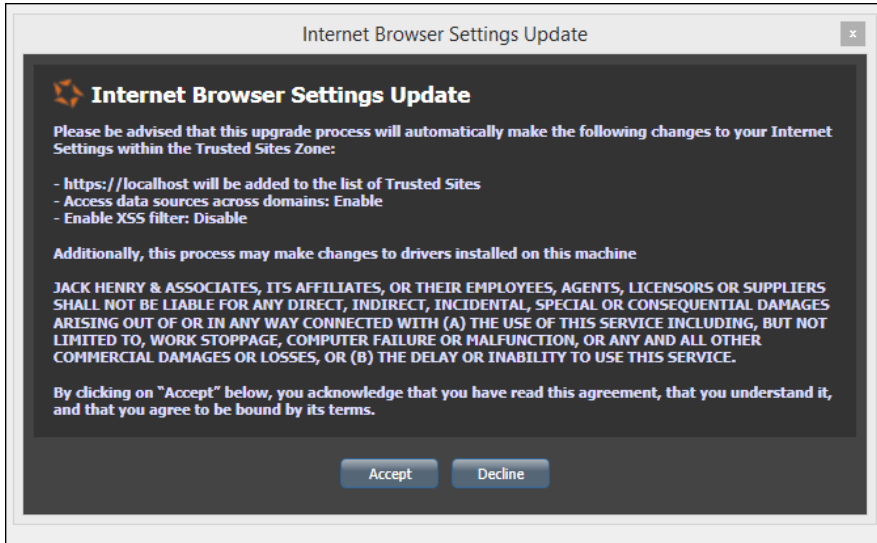


FIGURE 47 - INTERNET BROWSER SETTINGS UPDATE WINDOW

8. The system will ask you to log out of the application. After logging out of the portal, close all Internet Explorer or Google Chrome windows. Select **OK** to continue, and then restart your computer.

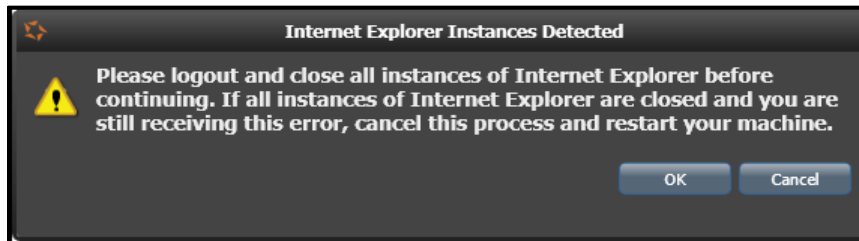


FIGURE 18 - PROMPT TO LOG OUT OF THE APPLICATION AND CLOSE EXPLORER WINDOWS

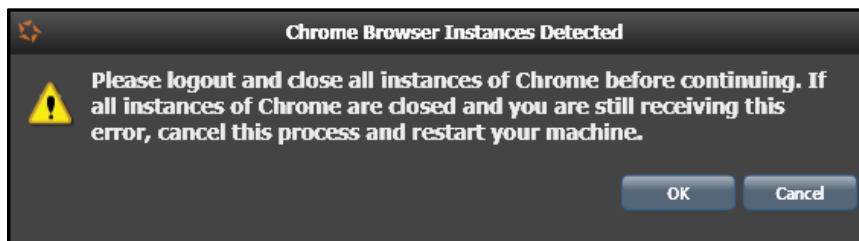


FIGURE 19 - PROMPT TO LOG OUT OF THE APPLICATION AND CLOSE CHROME INSTANCES

9. A prompt appears to ensure that a user with Administrator rights to the computer will proceed with the installation. Click **OK** to continue.

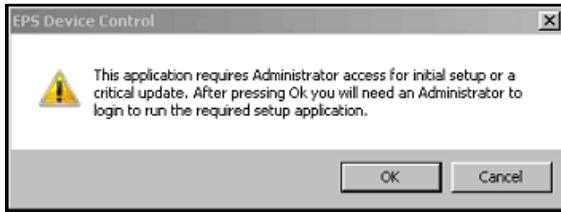


FIGURE 20 - PROMPT FOR USER WITH ADMINISTRATOR RIGHTS TO COMPUTER

10. A prompt may appear for the application to make additional changes. Select **Yes** to continue.

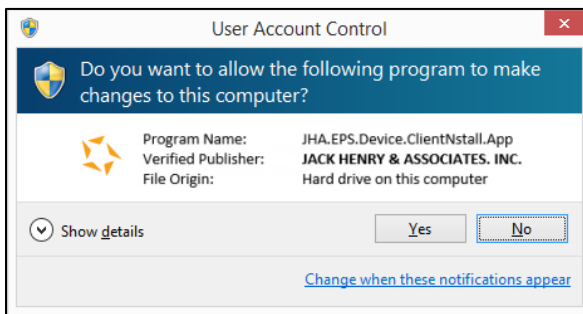


FIGURE 21 - USER ACCOUNT CONTROL PROMPT

Installing Your Scanner

1. After you have installed Device Control and restarted your computer, you may log in to the application and select **Transactions**.

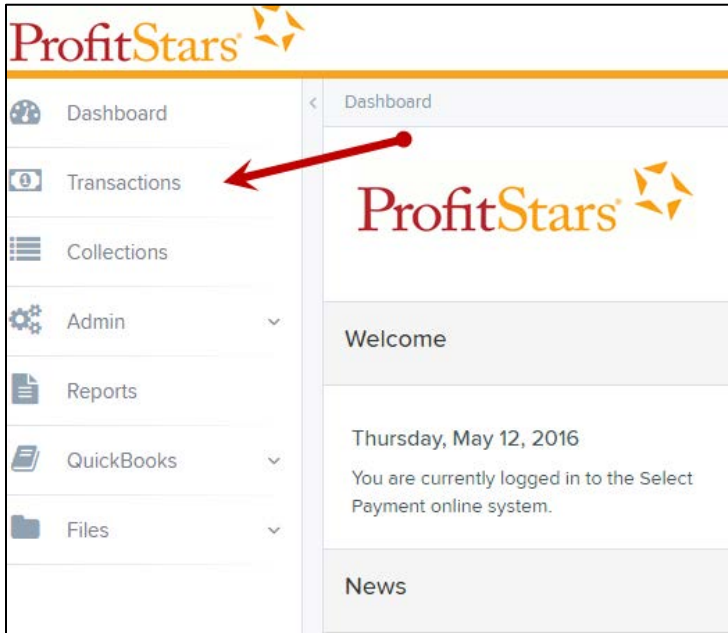


FIGURE 22 - TRANSACTIONS OPTION

2. Under *Check Processing*, choose **Remote Deposit Complete**, as shown below.

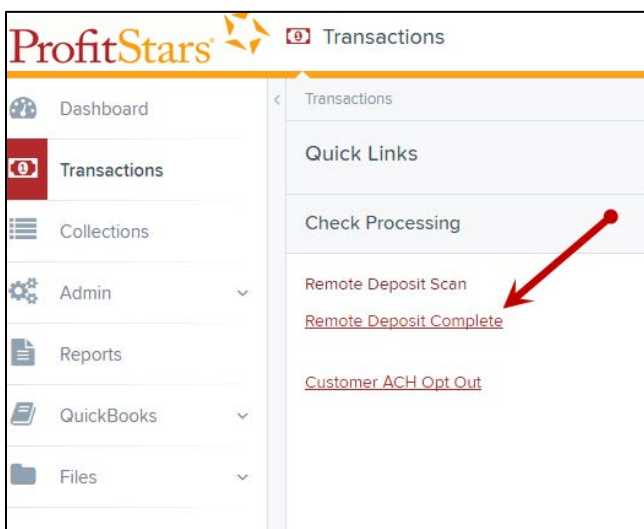


FIGURE 23 - TRANSACTIONS TAB

3. The *Open Deposits* page appears. Select **Create New Deposit**.

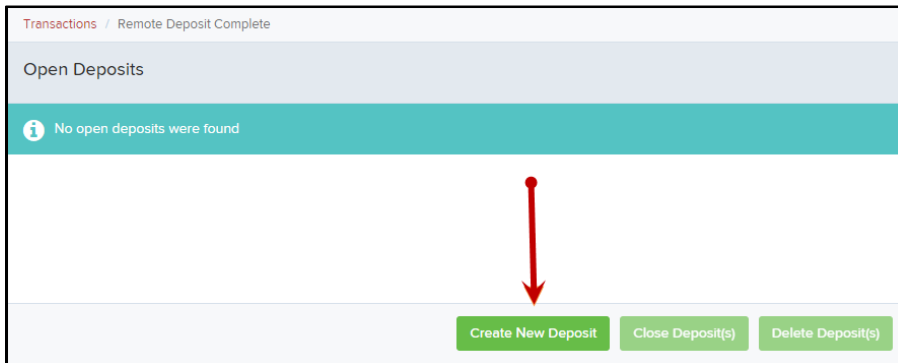


FIGURE 54 - OPEN DEPOSITS PAGE, CREATE NEW DEPOSIT

4. The *Scanner Interface* prompt appears, informing you that Device Control is attempting to launch. Select **Run** to continue.
For Google Chrome users, click on the **ProfitStarsDeviceCon....exe** (as shown in the second image below).

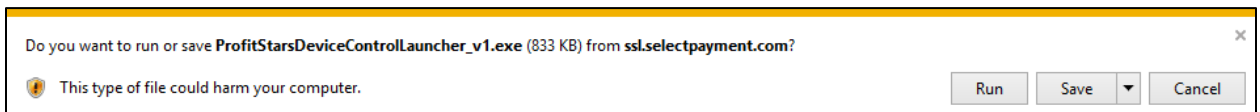


FIGURE 65 - LAUNCH DEVICE CONTROL – INTERNET EXPLORER 11

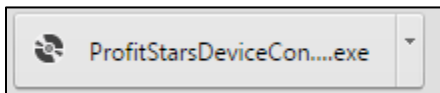


FIGURE 26 - LAUNCH DEVICE CONTROL – GOOGLE CHROME

5. Once Device Control has launched, choose the scanner and model you wish to install, and then select **Install**.



FIGURE 27 - SELECTING A DEVICE AND MODEL

6. The *Add/Remove Devices* window appears. Choose the scanner you wish to add, and then click **Install**.



FIGURE 28 - ADD/REMOVE DEVICES

7. The Install Wizard appears. Disconnect the scanner's USB or power cable from your computer, and exit all other applications. Click **Next** in the Install Wizard to continue.

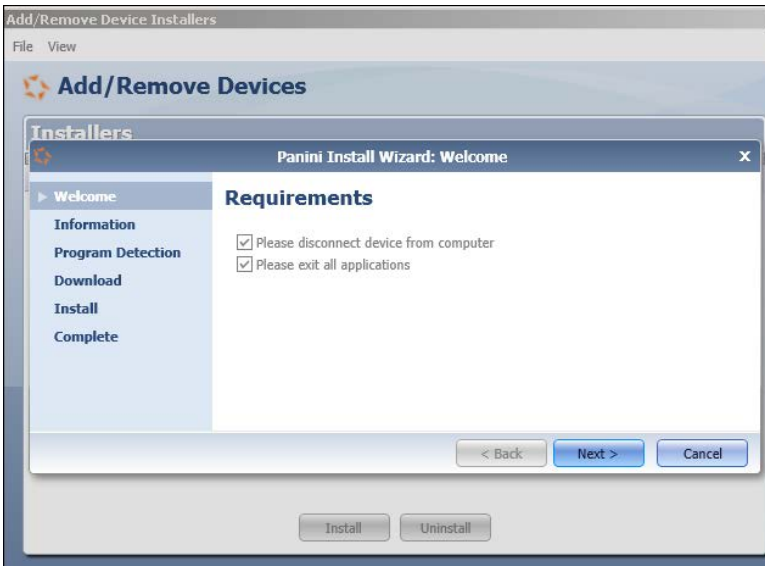


FIGURE 29 - INSTALL WIZARD

8. The Install Wizard displays the *Installer Information* prompt. Choose **Next** to continue.

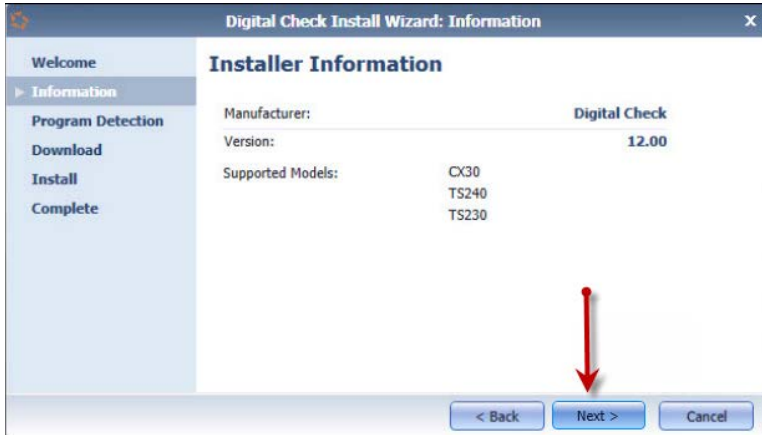


FIGURE 30 - INSTALLER INFORMATION

9. The Install Wizard displays the *Install Ready* prompt. Select **Next** to continue.

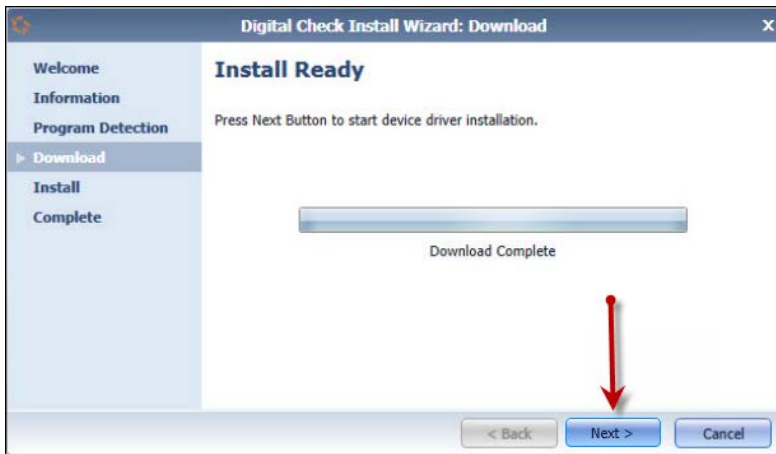


FIGURE 31 - INSTALL READY PROMPT

10. The Install Wizard displays the *Install Done* prompt. Click **Next** to continue.

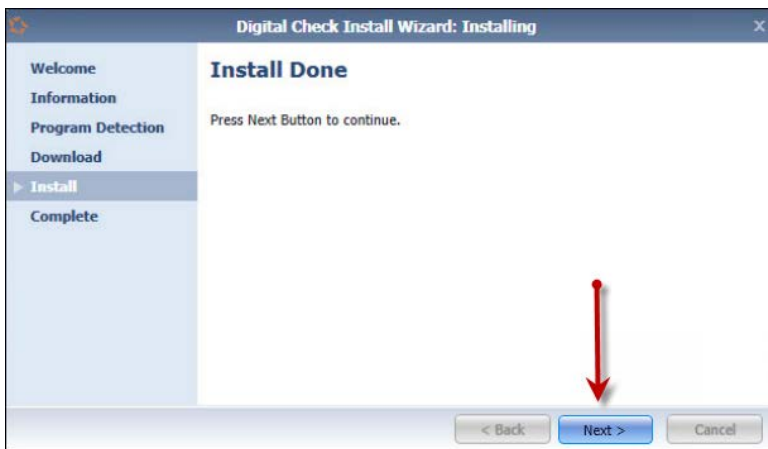


FIGURE 32 - INSTALL DONE

11. After the Install Wizard has completed, connect the scanner to your computer, and then click **Finish**. The scanner is now installed.

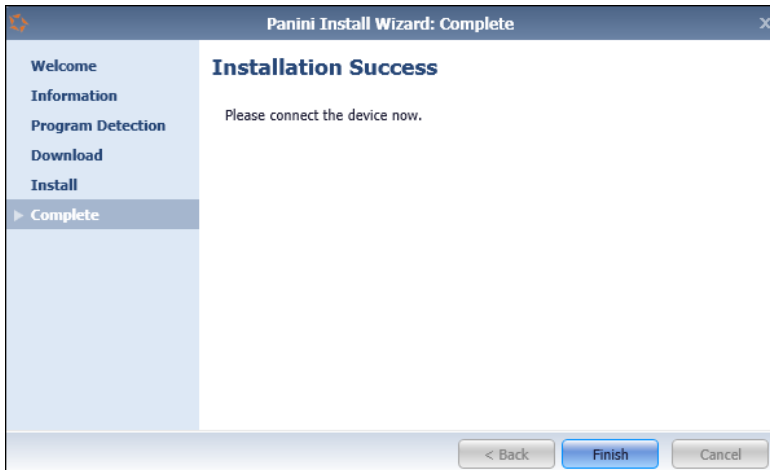


FIGURE 33 - INSTALLATION COMPLETE

NOTE: When you begin making deposits, ensure that the **Scanner Terminal #** field is populated on the *Create New Deposit* page. When this field is populated, you are ready to begin scanning checks.

Location *
Corporate Office

Deposit Name *
14:01:08.2491886 5/12/2016 Deposit

Custom Batch ID *

Number Of Checks *

Total Amount *
\$

Deposit Slip ID

Scanner Terminal Number
61109129398

FIGURE 34 - SCANNER TERMINAL NUMBER FIELD